

## Green County Committee Meeting

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### Pleasant View Nursing Home Oversight Committee Meeting Minutes December 14, 2017

The meeting was called to order at 5:30 pm by Herb Hanson. Present were Herb Hanson, Dennis Everson, John Glynn, Gary Neuenschwander and Joan Rufenacht. Also present were Terry Snow and Cathy Putnam

Herb Hanson called for a review and approval of the November meeting minutes. John Glynn made a motion to approve the November committee meeting minutes. Gary Neuenschwander seconded the motion. The committee voted all in favor.

#### **Operations Report presented by Terry Snow, Administrator:**

- Occupancy status has increased with the average daily census improving.
- The PV team has been addressing the new regulation requirements that took effect on 11/28/17.
- Jeremy Broge, Environmental Services Supervisor started on December 12, 2017. He spent the first two days with a Life Safety Code consultant.
- On November 13, an Emergency Preparedness Table Top Exercise was held, facilitated by Tanna from Emergency Management.
- An update on maintenance projects was presented.
- Three maintenance staff members will be retiring early 2018; one in January and two in February. Interviews are in progress. Dennis Everson made a motion to submit a request to Personnel Committee to allow PV to hire up to Step 8 for the position of maintenance worker, Grade 49. The motion was seconded by John Glynn. The committee voted all in favor.
- Phase Update: The RFP for construction will be posted on January 4 with bids due on January 23.
- There was no update to the Facility Assessment Plan.

#### **Financial Report:**

- Cathy Putnam presented the October expense and revenue report.
- Dennis Everson made a motion to approve the November bills. The motion was seconded by John Glynn. The committee voted all in favor.

Joan Rufenacht made a motion to adjourn, seconded by Gary Neuenschwander. The committee voted all in favor. The meeting was adjourned. The next meeting will be held on January 11, 2018.